

# OLD LYME PHOEBE GRIFFIN NOYES LIBRARY

July 1, 2016–June 30, 2017 ANNUAL REPORT





## OUR MISSION

is to inspire lifelong learning and discovery in a welcoming place with exceptional resources, programs, and services.

## OUR VISION

is to be the community's vibrant hub for engagement, discovery, and creativity.

## INTRODUCTION

Established in 1897, the Old Lyme-Phoebe Griffin Noyes Library is a private, independent 501(c)(3) charitable organization. It is owned by the Old Lyme-Phoebe Griffin Noyes Library Association, Inc., and governed by its Board of Trustees. The day-to-day operations of the Library are managed by the Library Director and 9 staff (total FTE 9.3). As the Town of Old Lyme's designated Public Library, it receives some funding from the municipality (43% in FY16-17). This municipal funding combines with income from the Association's Endowment, the proceeds of the Library's annual fund drive, income from the Friends of the Library, and various grants to fund the Library's annual operating budget. The Library is a long-standing member of the Libraries Online, Inc. consortium.

From developing fun, interactive storytimes for infants and toddlers to hand-delivering books to homebound patrons, the Library continues to provide opportunities for residents of all ages to learn and grow. Our core services include: providing access to a variety of print and digital books, audio-visual media, and research tools; assisting with technology and encouraging the development of information literacy; supporting the public school curriculum; conducting early literacy training and fostering an enduring interest in learning and reading among our youngest patrons; and offering programming that informs and engages the community.

## LIBRARY STAFF

- Mary Fiorelli *Director (July–Sept)*
- Katie Huffman *Director (Sept–Present)*
- Linda Alexander *Public Services Manager*
- Katie Balocca *Development Assistant*
- Julie Bartley *Children's Librarian*
- Nike Desis *Young Adult Librarian*
- Janet Everett *Cataloger*
- Kristine Ferguson *Access Services Manager*
- Katy Klarnet *Substitute Librarian*
- Evelyn Morgen *Administrative Assistant*
- Kathy Sharp *Circulation Assistant*
- Jessica Steding *Reference & Tech Librarian*



## BOARD OF TRUSTEES

- Alan Poirier *President*
- Lynn Fairfield-Sonn *Vice President*
- Adam Seidner *Vice President*
- Joseph Cipparone *Secretary*
- David Stanland *Treasurer*
- Alan Curtiss
- Jennifer L. Fallon
- Patrick Gingras
- Beth Goulding
- Marc Mazzalupo
- Michaëlle Pearson
- David Rahr
- Kirsten Sicuranza
- Roger M. Smith
- Markus Warlitz





## PERSONNEL CHANGES

The OL-PGN Library bid a sad farewell to retiring Library Director Mary Fiorelli on Thursday, September 29, 2016. Mary served as the Director for almost 16 years, for a total of 19 years of service.

New Director Katie Huffman began her tenure on September 1, 2016. The Library also welcomed new Children's Librarian Julie Bartley, Young Adult Librarian Nike Desis, and Circulation Assistant Kathy Sharp.

## IMPROVEMENTS & SPECIAL PROJECTS

### ***New Hours***

The Library expanded its hours of service by 20% in the spring of 2017. The new hours are Monday-Thursday 9am-7pm, Friday-Saturday 9am-5pm.

### ***Renewal Project***

In November 2016 the Library Board of Trustees hired Lerner, Ladds, and Bartels (LLB Architects) to conduct a feasibility study for prospective improvements to the building and grounds.

### ***Children's Collections***

Children's Librarian Julie Bartley reorganized, relabeled, and updated the Children's collections to improve its usability and relevance.

### ***Remembering our Friends***

The Library was honored to help remember local resident Barbara Perkins, wife of Edward G. "Ned" Perkins, with the dedication of new bench cushions in the Children's Room.

### ***Young Adult Services***

Young Adult Librarian Nike Desis created a new Teen Advisory Council and expanded Young Adult collections.

### ***Technology***

The Library began offering a new service, Shoutbomb, that provides reminders via text message.

### ***Founder's Day Celebration***

The Library celebrated its 119th anniversary with a special reception and lecture recognizing the Ludington Family's gift of a painting depicting the original Lord homestead, site of the current library.

### ***Friends of the Library***

The Friends raised nearly \$10,000 through the Bookworm Challenge, in addition to developing new mission and vision statements.

### ***Ongoing Partnerships***

We were fortunate to continue collaborating on a wide range of projects with a variety of local organizations and businesses including, but not limited to, Center School Preschool, Community Connections Network, Old Lyme Children's Learning Center, Early Childhood Education Council, Florence Griswold Museum, Lyme Old Lyme Chamber of Commerce, Lyme's Senior Center, and Lymes' Youth Service Bureau.

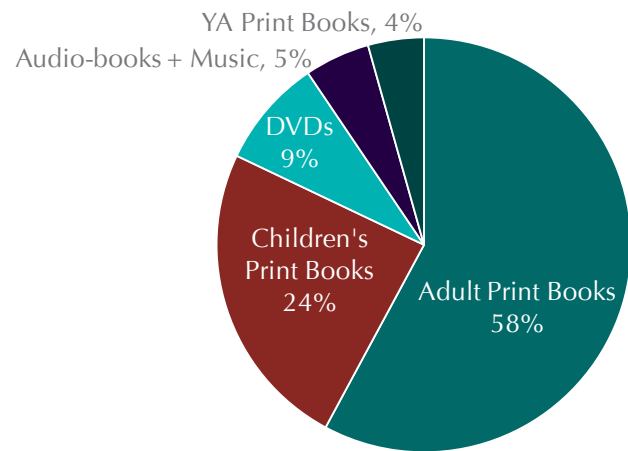
### ***Behind the Scenes***

Library Staff worked together to improve behind the scenes communication and efficiency. They implemented a new internal communications blog and an online staffing calendar and schedule. They also worked together to assess and reorganize staff workspaces and storage.

*Special thanks to LymeLine.com for supplying the first three photographs (l-r) above.*

# BY THE NUMBERS: SERVICES

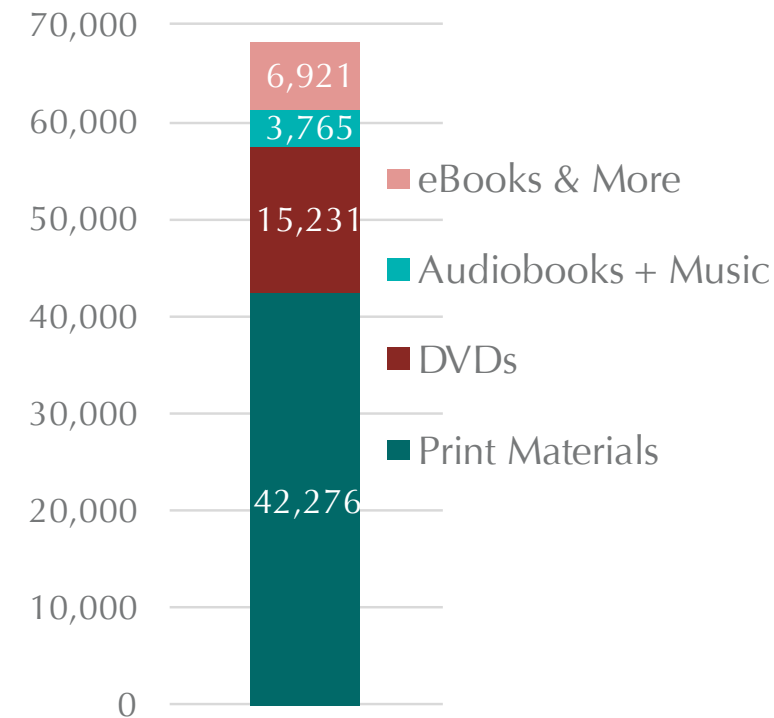
**Physical Collections:** 46,000+ print items & media items available for use



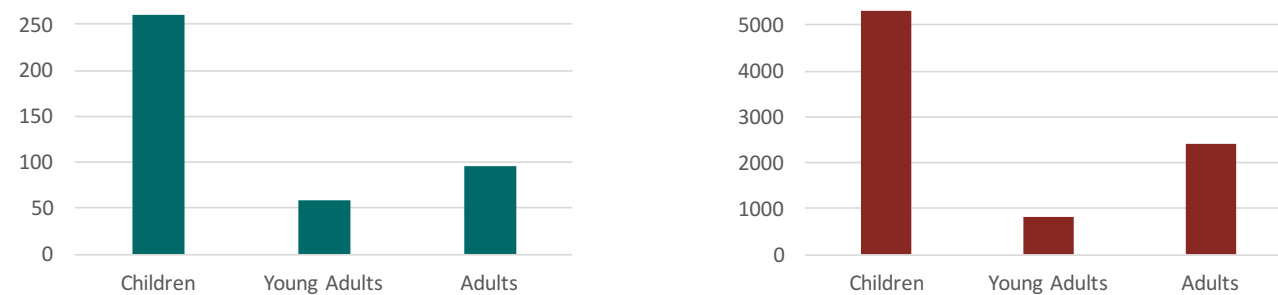
**Digital Collections:**

- 10,000+ ebooks
- 3,500 downloadable audiobooks
- 240 online magazines
- 42 online databases & tools

**Use of Collections:** 68,000+ items were checked out by patrons



**Programs & Events:** 415 events attended by 8,786 patrons



**Reference Questions**

Staff answered 4,400+ requests for information and technology assistance.

**Visitors**

More than 52,000 patrons visited the Library.

**Meeting Rooms**

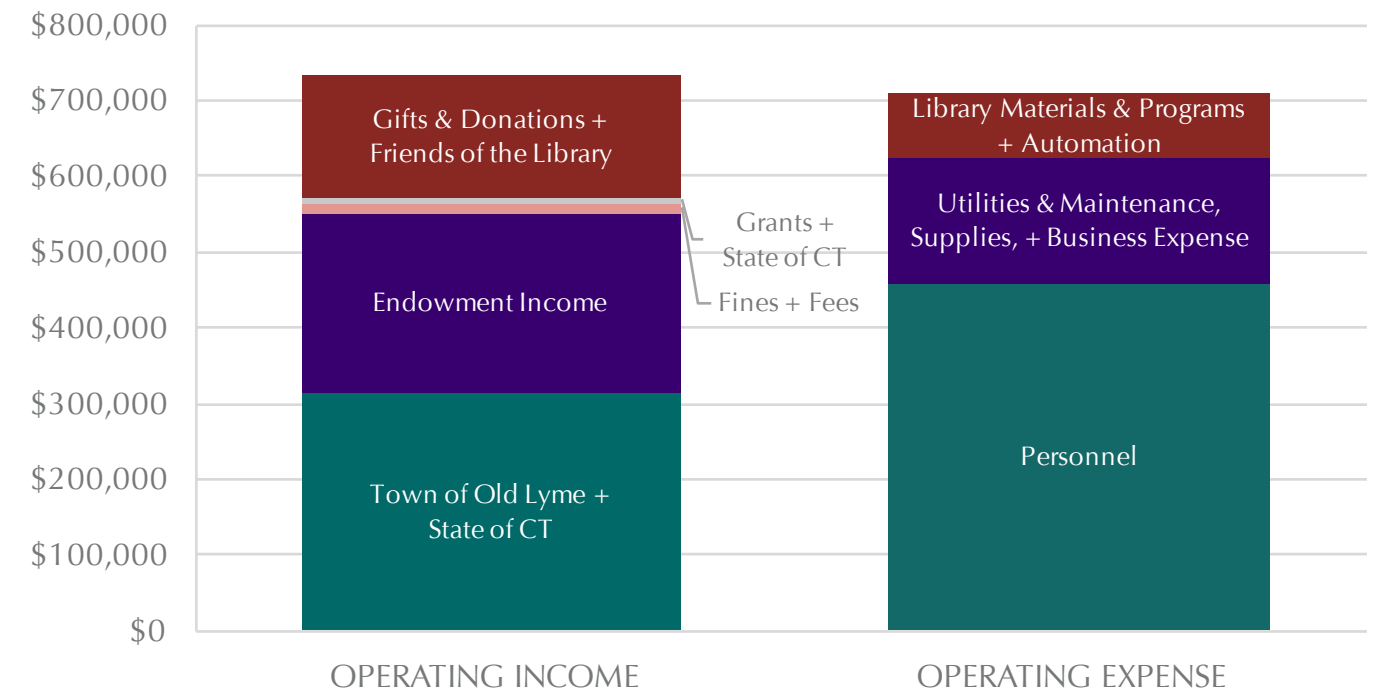
Community groups used the Library's meeting room nearly 250 times.

**Public Computers**

The Library's 17 public computers were used over 9,000 times.

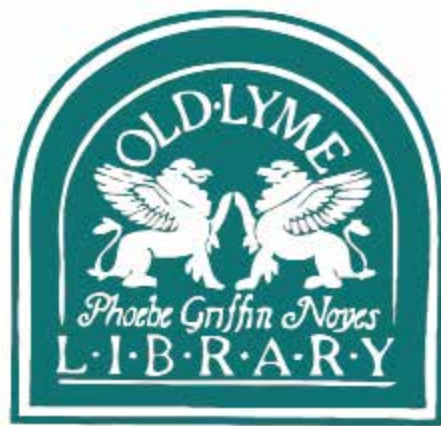
# BY THE NUMBERS: FINANCES

## OPERATING INCOME & EXPENSE, 2016-2017



## ENDOWED FUNDS REPORT

The OL-PGN Library Endowment was established in 1899 with \$10,000 in gifts from the Ludington and Noyes families. Over the course of the 20th century, additional funds were contributed by Old Lyme residents committed to supporting the long-term success of the Library. Today, the funds comprise a variety of investments; some are restricted funds, designated to be spent on particular categories of books, materials, and services, while some are unrestricted and are used to cover a portion of annual personnel and building expenses. For the fiscal year ending June 30, 2017, 32% of the Library's total operating budget was funded by a 5.5% draw-down on the Library's Endowment. During the same fiscal year, the Endowment investments generated a return of 11.3%.



The Old Lyme–Phoebe Griffin Noyes Library Association, Inc.  
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